



Live Love Animals
International Conference on Animal Care in KOBE
Exhibition
Stand Fees and Exhibition Regulations

DATE: Saturday 12th ~ Sunday 13th December, 2009
VENUE: Kobe International Exhibition Halls, Hall No.3 Building

NPO Knots



Live Love Animals International Conference on Animal Care in KOBE
Exhibition

We look forward to welcoming your Exhibit !

10% "early bird" discounts will be given to exhibitors who pay 50% by December 31st, 2008!

■ Exhibit Stand packages options:

Stand Type A (9 × 9 m) ¥ 900,000 円 (for 2 days)

Includes: Only space (no panels or furnishings)

Stand Type B (6 × 6 m) ¥ 400,000 円 (for 2 days)

Includes: Only space plus back panel.

Stand Type C (3 × 3 m) ¥ 100,000 円 (for 2 days)

Includes: Space, back panel, name plate, long table x1, chairs x2, arm spotlights

Stand Type D (long table x1, chairs x2 only) ¥ 20,000 円 (for 2 days)

Stand Type D (long table x1, chairs x2 only) ¥ 12,000 円 (for 1 days)

Nb. 1-day rental is only possible for Type-D stand packages

※ Please refer to Exhibition Plan on separate document

※ Additional costs will be charged for setting up and decoration services and for electrical installation. Please enquire about these charges.

※ To secure your booking, please pay 50% of the totals due before December 2008.

Please make your payment to one of the following accounts.

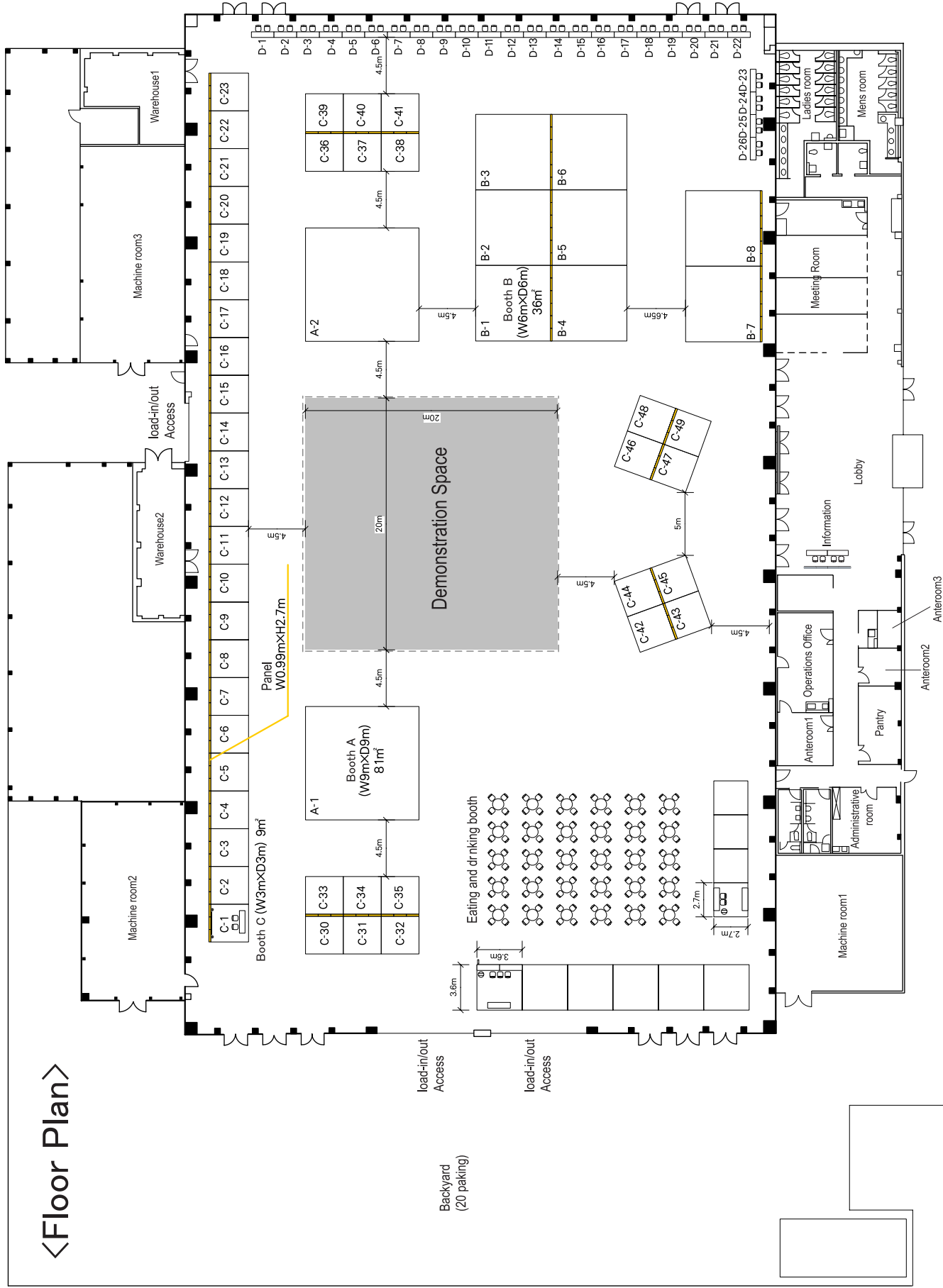
• Mitsubishi Tokyo UFJ Bank,

Shukugawa Branch (Ordinary Account) 4525638 NPO Knots

• Japan Net Bank Store No. 001 Account 6104366 NPO Knots

Please pay the remainder of your exhibition fee by the due date indicated on the invoice you receive.

<Floor Plan>



Hall No.3 building. Exhibition
(Kobe Convention Center)



Live Love Animals International Conference on Animal Care in KOBE

Exhibition

Exhibition Regulations

1. Regulations

All exhibitors must comply with the following rules and regulations and those within the 'Exhibition Guidelines' and 'Exhibitor Manual'.

If any rules have been clearly and willfully ignored, the Organizers reserve the right to cancel or suspend the exhibitor's participation at any time without presenting any evidence of the infraction. The exhibitor will be ordered to remove or change their booth, exhibit or decoration. Exhibition fees will not be refundable. The Organizers will not take any responsibility for any loss or inconvenience caused to the Exhibitor or his personnel resulting from such cancellation.

2. Exhibitor Eligibility

All businesses, organizations or individuals supporting the principles and philosophy of the 'Live Love Animals International Conference on Animal Care in Kobe', as stated by the Organizers, are entitled, and welcome, to apply for exhibition space. The Organizers reserve the right to examine all Exhibition Application Forms and check that an applicant meets the standards that accompany the above principles to determine eligibility to participate as an Exhibitor. If an Application bears any false statement, the Organizers will cancel the application.

3. Exhibition Application and Payment Method

i) The Application will become official when the Organizers issue a receipt for the Exhibitor's Application Form.

ii) Exhibitors must pay the exhibition fees detailed on the invoice sent to them by the date indicated on the invoice. The payment must be made to the account indicated, and paid in Japanese Yen.

4. Cancellation

In the event of a sudden cancellation, due to the Exhibitor's own reasons (even after payment has been made), exhibition fees will not be refunded.

In the event of a cancellation, the possibility of which the Organizers have been aware of, then cancellation charges will be made as follows:

Before 12th Dec. 2008

0% of the exhibition fee will be charged

Before 12th July 2009

10% of the exhibition fee. will be charged

After 13th July 2009

100% of the exhibition fee will be charged (no refund)

5. Exhibition Booth Allocation

1) The Organizers reserve the right to decide booth allocations based on the zoning concept. However, to some extent, allocations will also be made on a first come, first served basis.

2) Under no circumstances may all, or part of an exhibition stand, be transferred to, or sub-rented to, another party.

3) In the event of cancellations, the Organizers may change the layout.

6. Submission of Compliance Documents, etc

Exhibitors must submit all necessary documents relating to food hygiene, fire prevention etc., by the stated dates. In the event of delays, the Organizers reserve the right to decide if an application can be accepted or not.

7. Regulations Concerning Exhibits.

i) The selling of live animals or creatures is prohibited. Exhibitors must not engage in any activity which is harmful to animal welfare. The Organizers reserve the right to stop, or

remove, any exhibit which is judged unsuitable. This includes the display of live animals for excessive periods of time.

If any such cancellation or exhibit removal is enforced, the Organizers will not pay any refund or be responsible for any costs that arise as a result.

ii) The only items permitted for display or selling will be those products or services of organizations making advance application.

If the types of product or service to be exhibited or sold are changed in any way, the Exhibitor must report the change to the Organizers immediately.

iii) The bringing-in and removal of decorations and exhibits, their method of display, sale or sample distribution must comply with the regulations outlined in the 'Exhibitor Manual'.

iv) Exhibitors are not permitted to conduct display or promotional activities outside the immediate space of their exhibition stand. This restriction includes adjacent passageway space.

v) Exhibitors must take care not to cause a nuisance to, or disrupt, other exhibitors by way of anti-social heat, smells or noise. The Organizers reserve the right to judge whether an Exhibitor is causing such a nuisance or not, and to order the offending Exhibitor to rectify the problem or stop their exhibition. The Organizers decision on such matters will be final and Exhibitors must comply immediately.

vi) Exhibitors must comply with all fire and safety regulations, including the related instructions of the venue management.

vii) If the Organizers decide that an Exhibitor is causing a nuisance to visitors, or other exhibitors (through pushy or aggressive sales tactics, slander or rudeness, business hampering, or other such antisocial activity) then the Organizers reserve the right to stop the exhibition and refuse all future applications. The Organizers decision on such matters will be final and Exhibitors must comply immediately.

viii) Compensation

a) For whatever reasons, the Organizers hold no responsibility whatsoever for loss or damage incurred by any persons, goods or business that occurs within the exhibition spaces. Also the Organizers holds no responsibility whatsoever for any loss or damage caused to any person or goods by the negligence of Exhibitor employees, staff or exhibit-related persons within the venue.

b) Exhibitors will be liable for, and must pay for, any damage to the venue building and facilities caused by the negligence or conduct of their employees, staff and/or exhibit-related persons.

c) The Organizers will not be responsible for any loss or damage caused to Exhibitors, or exhibition-related persons, due to any date change or event cancellation resulting from a natural disaster or force majeure.

d) The Organizers will not be responsible for any loss or damage caused to Exhibitors, or exhibition-related persons, resulting from a natural disaster, force majeure or social unrest.

ix) Amendments and Additions to Regulations

All Exhibitors must comply with the orders and decisions issued by the Organizers on matters outside of the regulations or on which the regulations are subject to enquiry. The Organizers reserve the right to amend, or make additions, to the Regulations and to notify Exhibitors accordingly.



Exhibition Application Form

Date of this Application: _____

Note - You can also apply through our Website: <http://www.knots.or.jp>

We, the applicant stated below, have read and agree to the Exhibition Regulations for the Exhibition to be held as part of the LLA, International Conference on Animal Care in KOBE

Exhibition Applicant

Company			
Address: <input type="checkbox"/> Home / <input type="checkbox"/> Work(School)		State:	
City:			
Zip Code:		Country	
URL:			
Representative <input type="checkbox"/> Dr. / <input type="checkbox"/> Mr. / <input type="checkbox"/> Ms. / <input type="checkbox"/> Other		Name:	
Last Name:	First Name:		Middle initial:
Person in Charge <input type="checkbox"/> Dr. / <input type="checkbox"/> Mr. / <input type="checkbox"/> Ms. / <input type="checkbox"/> Other		Name:	
Last Name:	First Name:		Middle initial:
TEL	FAX		
E-mail			

Stand Type Options: Please tick the applicable box.

- Stand Type A ¥ 900,000 (2 days)
- Stand Type B ¥ 400,000 (2 days)
- Stand Type C ¥ 100,000 (2 days)
- Stand Type D ¥ 20,000 (2 days)
- Stand Type D ¥ 12,000 (1 day)

※ For Stand Type D (1 day) please indicate Dec 12th or 13th (December ___ th)

※ Only Stand Type D may be rented for 1 day. (Located at D-10~D-13 D-23~D-26)

TOTAL FEE: ¥ _____

※ If you pay before December 31st 2008, 10% discount will be made.

To facilitate acceptance of your application please attach the following: Explanation of your intended exhibit contents, including any relevant product / service catalog or sales literature. Please also include your company profile and any other supporting information.

Organizer Policy on the Handling of Private and Privileged Information.]

All information provided by Exhibition Applicants will only be used by the Organizers in relation to the application procedures, related communications and subsequent guidance materials. The Applicant's information will not be made available to any un-related third party* without the permission of the Applicant.

* Please note, however, that exhibit booking confirmation, administrative procedures and / or correspondence may be entrusted to a contractor or agency by the Secretariat. Your understanding and acceptance of this is requested.

Secretariat Use Only	Received By:	No.	Date
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